



Donnington & Muxton Parish Council
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To All Members of this Parish Council

3rd June 2025

Dear Councillor,

You are summonsed to attend a meeting of the
Full Council on Monday 9th June 2025 at 7pm
At Turreff Hall, Donnington

AGENDA

25/06/23 Apologies: To note the apologies of those unable to attend.

25/06/24 Declaration of Interest: To declare a personal or pecuniary interest in any item on the agenda.

25/06/25 Public Session

There will be 15 minutes allowed for questions to the Chair from Members of the Public.

25/06/26 Minutes: To confirm the Minutes of the following meetings of the Council:

- a. Annual Parish meeting held on 17th April 2025
- b. Annual Council meeting held on 12th May 2025.

25/06/27 Matters Arising from Minutes

To enable Councillors to receive updated information of actions contained in the Minutes thereof.

25/06/28 Expenditure Transactions: To receive and accept the Expenditure Transactions for May 2025.

25/06/29 Income Received: To receive the Income Report for May 2025.

25/06/30 Bank Reconciliation: To receive the Bank Reconciliation as of 31st May 2025.

25/06/31 Financial Budget Comparisons: To receive the financial budget comparisons as at 31st May 2025.

25/06/32 Internal Control Report

To receive the Internal Control Report for the End of Financial Year Quarter 4 and nominate a Councillor to carry out the check in July 2025 (not the Chair).

25/06/33 Annual Governance and Accountability Return (AGAR) 2024/2025

a. Annual Return

To complete the Annual Governance Statement. (Page 4 of AGAR)* Please see the Explanation of assertions for each numbered point.

To confirm the Statement of Accounts. (Page 5 of AGAR) including reconciliation of boxes 7 and 8*

To receive the Annual Internal Audit Report. (Page 3 of AGAR)

To receive the Explanation of Variances.

b. Bank Reconciliation Details

To receive the Bank Reconciliation as at 31st March 2025*

c. Internal Audit

To receive report from Internal Auditor, John Henry detailing internal audit visits.

d. End of Year Accounts

To receive and sign the Consolidated Balance Sheet. *

To receive the Income and Expenditure Financial Summary.

* Chairman to complete and sign at the meeting.

25/06/34 Community Action Team (CAT) Report for May 2025

To receive the CAT Action Report for May 2025.

25/06/35 New Blinds for Turreff Hall

To consider quotes received for new vertical blinds for Turreff Hall.

25/06/36 Community Governance Review (CGR) 2025

To discuss Phase 2 of the CGR 2025 consultation.

25/06/37 Planning and Development Training Information Sessions

To inform Councillors of the forthcoming series of Planning & Development Training and Information Sessions being run by Telford & Wrekin Council in 2025.

25/06/38 Issues in Muxton

To consider the following motions:

- a. Muxton Quiet Lane hedges: Motion to write to TWC to regularly maintain any hedges along Muxton Lane, that are either the responsibility of Homes England or the farmer. This is a perennial issue, and we should not have to ask or flag up on My Telford. This is a matter of safety and pedestrians should not be put in danger.
- b. Muxton Quiet Lane: Muxton Lane Quiet Lane starts from Halcyon Court up to the Shropshire Golf Course. Drivers regular speed along this road (particularly at weekends), which is used by horses, dog walkers, push chairs, wheelchairs and pedestrians and children. The objective is to highlight that this lane is special and to educate drivers. The current signs mean nothing.
- c. Waste bin emptying: Motion to write to TWC asking them why they continually fail to empty the waste bins in Muxton. What service level criteria they impose on the contractor, the contractor's performance against them and what actions they take to enforce the contractual obligations, as this service is totally unacceptable? Sometimes bin liners are not used.
- d. Footway maintenance: Motion to write to TWC asking them why they continually fail to maintain footways in Muxton. What service level criteria they impose on the contractor, the contractor's performance against them and what actions they take to enforce the contractual obligations, as this service is totally unacceptable.
- e. Pigeon deterrent: Motion to write to TWC asking them install spikes on top of 4 lamp posts opposite Saltwells Drive play area.

25/06/39 Agenda Items for the Next Council Meeting

To ask Councillors if they have any items for discussion which they wish to have placed on the agenda for the next Council meeting.

25/06/40 Date of next meeting

To inform Councillors that the next Council meeting will be held on Monday 14th July 2025 at Turreff Hall, Donnington commencing at 7pm.



Ralph L Morgan
Clerk to the Parish Council



EMPLOYER RECOGNITION SCHEME

SILVER AWARD 2024

Proudly supporting those who serve.



IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS